

## Schedule 8 Medicine Summary – NSW

### Storage

NSW Poison and Therapeutic Goods Regulations state that S8 Drugs are to be stored

- in a separate room, safe, cupboard or other receptacle securely attached to a part of the premises and kept securely locked when not in immediate use; and
- in a bag that is in a room, or in a vehicle, kept locked when not occupied by the medical practitioner.

### Records

NSW Regulations require drug registers to be kept for possession of S8 Drugs in the form of a book with:

- Consecutively numbered pages;
- Bound pages, so that they cannot be removed or replaced without trace; and
- Provision for including particulars

Separate pages shall be used for each drug, and for each form and strength of the drug.

The Director-General may approve the keeping of a drug register in any other form.

Entries in a drug register must be made on the day on which S8 Drugs are received, supplied, administered or used.

Details to be entered in the drug register include:

- The *date* of the transaction
- The *name* and *address* of the person, whom the drug was received by, supplied or administered to or used by.
- The *quantity* of the drug received/administered.
- The *balance* following the transaction
- The *signature* of the person who received/administered the drug.

Drug – Strength - Form (Eg Pethidine 100mg AMPS)

Date	Name	Address	Quantity			Signature/ Initials
			In	Out	Balance	
02.10.02	Frank Johnson	123 Example Rd, Smithtown		1	5	
05.10.02	BWell Pharmacy	52 Main St, Healthville	10		15	

#### Example of Drug Register

Twice a year (March and September), a full stock check must be carried out and details of the 'balance on hand' of each drug must be entered in the drug register, dated and signed.

A drug register must be kept for two years from the date of the last entry made in it.



**Destruction**

NSW Regulations require S8 Drugs to be destroyed by, or under the direct supervision of, a police officer or inspector from the NSW Department of Health, or an authorised person such as a chemist.

**Contact**

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**Please Note:** All efforts have been made to provide up to date correct information for your benefit. It is your responsibility to check the regulation.